

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, JANUARY 17, 2019 7:00 P.M.

The meeting was called to order at 7:01 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Brandon Hoagland , Adam Archuleta, Jared Kamp and Shawna Verdi

ABSENT;

GUESTS: Cliff Wrobetz, Eddie Muniz, Christine Clarkson, Ron Edwards, Ryan Hudock, Darrell DeHaan, Brent and Leslie Atkinson, Jonathan Molock

CITIZENS COMMENTS/REQUESTS:

CONSENT AGENDA: Dave made motion to accept minutes and claims for December. Adam seconded the motion. Motion passed. This motion also included paying the December claims (see list).

REPORTS:

Revenue – Provided handout. Bills are due Thursday

Financial – Shawna reported \$63,604.49 + \$15,746.21 MMI - \$276,475.38 and MMII - \$546,384.63. Will move \$12K to MMII and \$40K to MMI.

Maintenance – Water levels have dropped and the chlorine leak is fixed. Could be why the levels have dropped. Scata is back up and running. Had issues reprogramming but it is fixed now. Plant water pump is replaced. The next pump broke but has been sent for repair and has returned working.

Commercial Village – provided map of area. Fire hydrant comes from line to east. Will commercial lot need fire suppression? Can use the hydrant lead for sprinklers. Could turn the curb stop and go all through hydrant lead. Probably not staked but could scope it. Could TV it to check it. There is a stick out there. Would not meter fire side just domestic side. Would want shutoff outside. Would split it in the pump room. Need 6 inch shut off gate. Darrel would like line moved next week.

Brent Atkinson – Board attorney drafted a release to be reviewed and signed. Board has check upon agreement being signed. Brent has concern that will not release all responsibility

for future. If that is in the agreement, will not sign. Agreement states only for current issue. Signed agreement and board provided check for \$9,092.55.

Dave attended HOA and expressed that we would like to share a well.

Board requested a list of materials and requested that Eddie be present when line is moved.

Lift station – will have Andrew look at cell phone option on tower.

Will get quote for replacement spare pump. Dave made a motion to get a quote on Grondfo’s pump. Jared seconded. Motion passed

There being no further business, Dave asked that the meeting be adjourned at 8:00 P.M. Adam seconded. All in favor. Meeting ended approx. 8:00 P.M.

Respectfully submitted,  
Andrea Calkins, Scty

ATTESTED BY:   
Board Member

WITNESS: 

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, FEBRUARY 21, 2019 7:00 P.M.

The meeting was called to order at 7:01 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Brandon Hoagland , Adam Archuleta, Jared Kamp and Shawna Verdi

ABSENT;

GUESTS: Cliff Wrobetz, Eddie Muniz, Christine Clarkson, Ron Edwards, Ryan Hudock, Darrell DeHaan, Brent and Leslie Atkinson, Jonathan Molock

CITIZENS COMMENTS/REQUESTS:

CONSENT AGENDA: Dave made motion to accept minutes and claims for January. Jared seconded the motion. Motion passed. This motion also included paying the January claims (see list).

REPORTS:

Revenue – Provided handout. Absent.

Financial – Shawna reported \$201,819.21 MMI - \$316,499.08 and MMII - \$558,431.10  
Will move \$12K to MMII and \$50K to MMI.

Operations – Emailed report.

Maintenance – Fire hydrant moved at gym and line was put in. Everything is running smooth so far. When dug down to lot 2 found that it was a 4 inch service. Moved line to outside of building and capped off.

Fish and Game called about concerns regarding poisoning with Roatone. Concerned about how much will be needed and how long it will be. There are 2 wells close to it. The pond is lined. Dave asked if Fish and Game talked to the county. He stated no. Marty said they need to do an environmental assessment. They will look at it and show what the risk is. The affected areas would be Cobblestone, Landmark and the school. There is a county meeting on Monday, we will propose Marty send a letter asking for environmental assessment. Fish and Game have a plan to currently poison the pond. Board does have concerns.

Dave made a motion to have Marty Gagnon send a letter and if necessary contact the county. Adam seconded.

There being no further business, Dave asked that the meeting be adjourned at 7:13 P.M. Jared seconded. All in favor. Meeting ended approx. 7:13 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY:



Board Member

WITNESS:



RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, MARCH 21, 2019 7:00 P.M.

The meeting was called to order at 7:03 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Brandon Hoagland , Adam Archuleta, Jared Kamp and Shawna Verdi

ABSENT:

GUESTS: Cliff Wrobetz, Christine Clarkson, Ron Edwards

CITIZENS COMMENTS/REQUESTS:

CONSENT AGENDA: Dave made motion to accept minutes and claims for February. Adam seconded the motion. Motion passed. This motion also included paying the February claims (see list).

REPORTS:

Revenue – Provided handout.

Financial – Shawna reported \$118,667.97 MMI - \$366,523.50 and MMII - \$570,473.98 Will move \$12K to MMII and \$50K to MMI.

Operations – Water production is low but steady. Christene had about 25 calls regarding pipes freezing. Priming valves had to be replaced, may get a spare at some point. Cold temps were hard in February, the cold did effect the plants' performance. John Park spoke to Ron about dumping water in River Rock. Would charge 10 cents a gallon, could be around 30,000. Ron doesn't think it would be an issue to allow the dumping. There would be about 3 trucks over 8 hours. John has have plans to expand so would only be through April. The only risk would be discharge but nothing notated on the report. There was concern what is in the water. Can the board shut down at any time? Erik will do some research on report. Last time Dave went to look at the water. Board will wait for Erik

Cellular tower – Mike Neely putting a proposal together.

Ron got a call about 10 acres that were bought. Developer asked about providing services for 100 units. Ron told the developer to come to the meeting.

Spare pump – Ron will get a proposal.

Christene's handheld antenna broke. She called Northwest Pipe and they no don't make or fix the current one. Christene will get a bid for the next meeting.

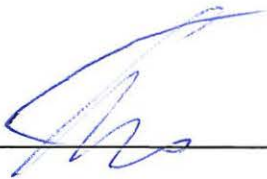
Maintenance – All the snow has been plowed. The snow was deep but all has been taken care of.

There being no further business, Dave asked that the meeting be adjourned at 7:38 P.M. Jared seconded. All in favor. Meeting ended approx. 7:38 P.M.

Respectfully submitted,

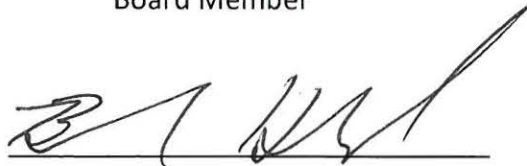
Andrea Calkins, Scty

ATTESTED BY:

  
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Board Member

WITNESS:

  
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RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, APRIL 18, 2019 7:00 P.M.

The meeting was called to order at 7:00 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Brandon Hoagland , Adam Archuleta, Jared Kamp and Shawna Verdi

ABSENT:;

GUESTS: Cliff Wrobetz, Christine Clarkson, Ron Edwards

CITIZENS COMMENTS/REQUESTS:

CONSENT AGENDA: Dave made motion to accept minutes and claims for March. Adam seconded the motion. Motion passed. This motion also included paying the March claims (see list).

REPORTS:

Revenue – Provided handout.

Financial – Shawna reported \$110,951.79 MMI - \$416,555.04 and MMII - \$582,522.53 Will move \$12K to MMII and \$50K to MMI.

Operations – Need to replace the master meter, this will involve turning off the system. Will do around 3 am and should last about 30 minutes. Well one has some issues, will have an electrician look at it. Replaced LMI Chlorine pumps and now have one as back up. Did not use aerators this year. We have had complaints in the past about the smell from the blowers. John Park is still asking about dumping into the pond. Dave talked to Erik. The facility has a pond, the water that is in the pond, is not just from the trucks there is also runoff from the building. Erik stated there will always be a risk. Erik suggested putting in a far lagoon and let it evaporate. There is plenty of storage in the lagoon. Dave is concerned and unsure what the benefit is. The only benefit is financial. Board does not wish to proceed due to the risk. There is a new treasurer for the county – Jennifer Blossom. Ron will be calling Joel regarding jetting and TV inspecting.

There being no further business, Dave asked that the meeting be adjourned at 7:30 P.M.  
Brandon seconded. All in favor. Meeting ended approx. 7:30 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY: 

Board Member

WITNESS: 



RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, MAY 16, 2019 7:00 P.M.

The meeting was called to order at 7:00 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Brandon Hoagland , Adam Archuleta, and Jared Kamp

ABSENT:, Shawna Verdi

GUESTS: Cliff Wrobetz, Christine Clarkson, Ron Edwards

CITIZENS COMMENTS/REQUESTS:

CONSENT AGENDA: Adam made motion to accept minutes and claims for April. Jared seconded the motion. Motion passed. This motion also included paying the April claims (see list).

REPORTS:

Revenue – Provided handout.

Financial – Dave reported \$90 Checking, MMI - \$466,589.41 and MMII - \$594,570.44 will move \$12K to MMII and \$20K to MMI.

Residents are starting to water. Next month is Bond payment

Maintenance – Nothing to report. Adam moved to approve the meter reader from Northwest Pipe for \$8,500. Jared seconded the motion. Motion passed.

Board discussed Allied Engineering request to hook up for project at Royal and Amsterdam. Adam moved to deny the request for Allied Engineering Public System Service joining into River Rock. Jared seconded. Motion passed.

Operations – demand increase, as expected. Tearing pump 5 apart, ordered repair kits. Everything looks good so far. Going to replace bearing's. Motor for pump 5 will be in July, will put pump back together. Sewer and TV cleaning finished today, everything went smooth. One issue near booster but will come back when in area. The only big project left to do is the radio meters. Maybe look at meter replacement and radio. Meters life are approx. 20 years. Some meters are about 20 years old. May want to start getting some done by fall.

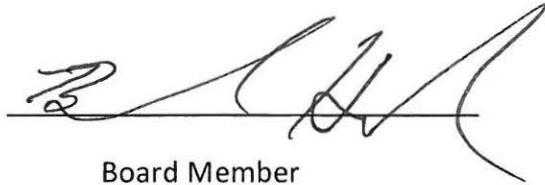
Dehaan construction – proposing project 90 apartments. 2 entrances, park and parking spots. Payment would be 1 check each month. Wants water and sewer. Would have well for landscaping. If need to put in pump station, they would. Hope water level would be fine as is. Owned by Towner family. They have a buy sell on property. If unable to hook in, they would not be interested in purchasing property. Went through state and county processes. Jason Carp has been involved. Notification has been put in paper for lease and rentals. Unable to hold off for another month. 2 stories with 3 bedrooms and single level for 2 bedrooms. Next Thursday meeting with county and commission. Suggested board discuss tonight and then Dehaan will attend Thursday meeting .Dehaan is looking for a yes or no by Thursday. Ron discussed lift station would need to be installed and maintenance may be issue. Concern for apartments and what is being thrown into sewer. Hookup fee is negotiable. Dehaan would like a big break if paid all upfront. Another idea is pay as each unit is coming online. Board will discuss and potentially attend meeting.

There being no further business, Jared asked that the meeting be adjourned at 8:30 P.M. Adam seconded. All in favor. Meeting ended approx. 8:30 P.M.

Respectfully submitted,


Andrea Calkins, Scty

ATTESTED BY:



Board Member

WITNESS:



RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, JUNE 22, 2019 7:00 P.M.

The meeting was called to order at 7:04 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Shawna Verdi, Adam Archuleta, and Jared Kamp

ABSENT:, Brandon Hoagland

GUESTS: Cliff Wrobetz, Christine Clarkson, Ron Edwards

CITIZENS COMMENTS/REQUESTS:

CONSENT AGENDA: Jared made motion to accept minutes and claims for May. Adam seconded the motion. Motion passed. This motion also included paying the May claims (see list).

REPORTS:

Revenue – Provided handout. Bond needs to be paid. Lot behind store will start to be built. Need to send letter with stub outs on property. There is one service line to lot. Unkown what will be built.

Financial – Shawna reported \$62,005.45 MMI - \$486,631.76 and MMII - \$606,624.29 will move \$12K to MMII and \$20K to MMI.

Dave, Jared and Christene will go to bank on Tuesday 6/25/19 at 12 to make bond payment.

Maintenance – Everything going well.

Operations – New pump will be here the first week of July. DEQ sent letter stated we are back to every 3 years. Evoqua Siemens will be coming to walk through plant and look at equipment.

Dehaan ended up cancelling project.

There being no further business, Dave asked that the meeting be adjourned at 7:31 P.M. Jared seconded. All in favor. Meeting ended approx. 7:31 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY:



Board Member

WITNESS:



RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, JULY 18, 2019 7:00 P.M.

The meeting was called to order at 7:01 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Shawna Verdi, Brandon Hoagland, Adam Archuleta, and Jared Kamp

ABSENT:,

GUESTS: Cliff Wrobetz, Christine Clarkson, Eddie Muniz and Mark Nahorniak

CITIZENS COMMENTS/REQUESTS:

CONSENT AGENDA: Dave made motion to accept minutes and claims for June. Adam seconded the motion. Motion passed. This motion also included paying the June claims (see list).

REPORTS:

C and H – Mark is working with an owner to downsize. State requires that they address water services. Mark needs a denial letter for formality.

Rosie – Provided handout. Would like board to write a letter of discussion and analysis. Rosie is happy to help draft. Board reviewed report and discussed shortfall of sewer account. Board discussed options of how to move forward to fix shortfall.

Board offered Christine to be an employee of the board. Christine accepted.

Revenue – Provided handout. Doing meter reading's now.

Financial – Shawna reported \$167,213.51 MMI - \$160,493.57 and MMII - \$618,670.93 will move \$12K to MMII and \$100K to MMI.

Maintenance – Lift station in E Villa is getting dirty. Scenic City should upgrade the cleaning, noticing more problems during the summer. Would like to clean once a month. Dave would like to continue Eddie's work he was doing with the curb stops and clean outs.

Operations – provided handout. Siemens came out and tuned up plant, working a lot better now.

Door on the plant has been opening with no reason. Sensor goes off and door pops open. Will get maintenance called for it.

There being no further business, Dave asked that the meeting be adjourned at 7:46 P.M. Jared seconded. All in favor. Meeting ended approx. 7:46 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY:



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Board Member

WITNESS:

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RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, AUGUST 15, 2019 7:00 P.M.

The meeting was called to order at 7:03 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Shawna Verdi, Brandon Hoagland, Adam Archuleta, and Jared Kamp

ABSENT;

GUESTS: Cliff Wrobetz, Christine Clarkson and Eddie Muniz

CITIZENS COMMENTS/REQUESTS:

CONSENT AGENDA: Dave made motion to accept minutes and claims for July. Jared seconded the motion. Motion passed. This motion also included paying the July claims (see list).

REPORTS:

Revenue – Provided handout. Bid on meters from Northwest Pipe Fittings is in progress.

Financial – Shawna reported \$76,216.06 + \$18,758.10 MMI - \$260,507.40 and MMII - \$630,723.50 will move \$12K to MMII and \$40K to MMI.

Maintenance – received call stating no pressure. Eddie went and looked, it was 1 sprinkler not spraying. All others worked. Checked outside spikit and it had pressure. Informed resident to call sprinkler maintenance. Door to sewage treatment plant is now operating fine, may have fixed itself.

Operations – provided handout. Completed letter of denial to minor subdivision lot 5. System has been steady. Replacement for pump 5 should be in September, not sure exact date. Need to approve tax levy. The board reviewed the levy. Adam made a motion to have Shawna sign River Rock County Water and Sewer District Final Tax Levy Summary. Brandon seconded. Motion passed.

Do not need to have bid sent out for meters due to not a new project and has to be over \$75,000.

There being no further business, Dave asked that the meeting be adjourned at 7:27 P.M. Jared seconded. All in favor. Meeting ended approx. 7:27 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY: Shawna Verdi

Board Member

WITNESS: [Signature]



RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, SEPTEMBER 19, 2019 7:00 P.M.

The meeting was called to order at 6:58 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Shawna Verdi, Brandon Hoagland, Adam Archuleta, and Jared Kamp

ABSENT:;

GUESTS: Cliff Wrobetz and Christine Clarkson

CITIZENS COMMENTS/REQUESTS:

CONSENT AGENDA: Dave made motion to accept minutes and claims for August. Jared seconded the motion. Motion passed. This motion also included paying the August claims (see list).

REPORTS:

Revenue – Provided handout.

Financial –Account totals were not available at this time. Will move \$12K to MMII

Maintenance – Ron will be gone next week. Cliff be out of town also. Christene will be out Wednesday and Thursday, will check with Eddie if he will be available.

Operations – Kids climbed on top of building, busted latch and tried lowering into the tank. Neighbor saw and police were called. Falling into tank could lead to serious injury up to death. Board discussed options for fencing or locks. Board will have fencing companies come give bids and suggestions for best practice.

Dave received call about Drake. Stated the water pressure is being messed with. The building was built with a specific amount and its being used. Street curb is completely open, there should not be any issue. May be internal plumbing issue.

There being no further business, Dave asked that the meeting be adjourned at 7:21 P.M. Jared seconded. All in favor. Meeting ended approx. 7:21 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY: Shawna Reed  
Board Member

WITNESS: BT HM

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, OCTOBER 17, 2019 7:00 P.M.

The meeting was called to order at 7:01 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Shawna Verdi, Brandon Hoagland, and Adam Archuleta

ABSENT:, Jared Kamp

GUESTS: Ron Edwards and Christine Clarkson

CITIZENS COMMENTS/REQUESTS:

CONSENT AGENDA: Dave made motion to accept minutes and claims for September. Adam seconded the motion. Motion passed. This motion also included paying the September claims (see list).

REPORTS:

Revenue – Provided handout. Credit card company does not work online anymore. Only works at POS. Which means payees will have to call Christene to make a payment. Christene talked to our bank and they go through an outside company. Would still keep same rate. Need to figure out how to build on website. Ron will talk to company.

Financial – Shawna reported \$142,259.20 MMI - \$30,554.52 and MMII - \$642,829.97 will move \$12K to MMII and \$50K to MMI.

Maintenance – Not present

Operations – Pump 5 arrived. Ron is working on getting into the basement. Water tank lock – Owen is working on which lock would be best. Currently has replacement lock. Audit report – Ron is working with Rosie on audit. Fence on tank – board thinks fence may not be necessary if they got a hatch over the lock. Will have Owen look at options.

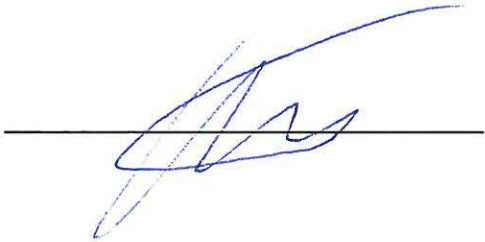
There being no further business, Dave asked that the meeting be adjourned at 7:39 P.M. Brandon seconded. All in favor. Meeting ended approx. 7:39 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY: 

Board Member,

WITNESS: 

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, NOVEMBER 21, 2019 7:00 P.M.

The meeting was called to order at 7:00 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Shawna Verdi, Brandon Hoagland, Adam Archuleta, and Jared Kamp

ABSENT:

GUESTS: Evan McCaw, Debbie Visocan, Ron Edwards, Eddie Munez, Cliff Wrobetz and Christine Clarkson

CITIZENS COMMENTS/REQUESTS: Debbie bought a unit 4 years ago in River Rock. Summer is busy and every year they have a water pressure problem. Original plumber says there is no issue and water pressure would be through the board. Ron asked if there was a PRV in unit that would effect it. Debbie is not sure. Eddie checked valve and it is fully open. Ron will take a look at it. Eddie will go with Ron to check.

Evan McCaw has 10 acre on Thorpe and Amsterdam, he is inquiring about fire suppression. It will not be residential. Most likely to be a convenience store with office above it and maybe self storage. Water and sewer would need to be annexed in and on the tax role, would also need to amend place of use. There would be hook up fees. Have limited amount currently, would much rather hook in. If unable to hook in, would only be self storage. Potentially 2 acre commercial and 8 acre self storage. Question was asked if there would be a car wash, there is technology now a days that would reclaim the water. The board asked if he could provide plans as available for more consideration.

CONSENT AGENDA: Adam made motion to accept minutes and claims for October. Jared seconded the motion. Motion passed. This motion also included paying the October claims (see list).

REPORTS:

Revenue – Provided handout. Bond payments are next month. Working on new credit card program. The new system is much better, does come with reconcillation. Currently working on paperwork.

Financial – Shawna reported \$202,717.42 + \$28,083.88 MMI - \$350,580.18 and MMII - \$654,884.60 will move \$12K to MMII and \$125K to MMI.

Maintenance – Everything is working. Scenic City will pump East Villa around the 1<sup>st</sup> and will pump again around Christmas.

Operations – Provided handout. Ron has problem with well 1, going to pull pump and take a look. Will do same time as pump 5. Ron will bring a reader for Christine to try.

There being no further business, Dave asked that the meeting be adjourned at 7:43 P.M. Jared seconded. All in favor. Meeting ended approx. 7:43 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY:   
Board Member

WITNESS: 

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, DECEMBER 19, 2019 7:00 P.M.

The meeting was called to order at 7:01 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Shawna Verdi, Brandon Hoagland, Adam Archuleta, and Jared Kamp

ABSENT:

GUESTS: Leslie Atkinson, Ron Edwards, Eddie Munez, Cliff Wrobetz, Marty Gagnon and Christine Clarkson

CITIZENS COMMENTS/REQUESTS: Leslie Atkinson – There was a sewer breach on Monday evening. Wanted to start conversation on next steps. This is 5<sup>th</sup> time within 10 years. Christene did notify board right away. Engineers are looking into options on what can be done. Homeowners did demo work before restoration came. Homeowners did not have to pay any expenses for the demo work, just their time. Will return for next meeting to discuss.

CONSENT AGENDA: Dave made motion to accept minutes and claims for November. Adam seconded the motion. Motion passed. This motion also included paying the November claims (see list).

REPORTS:

Revenue – Provided handout.

Financial – Shawna reported \$121,168.53 + \$9,386.50 MMI - \$475,610.98 and MMII - \$666,940.32 will move \$12K to MMII and \$60K to MMI.

Maintenance – No report.

Operations – Provided handout. Lift station 2 – discussed radio connection, need land line back up. Maybe have another pump on backup generator. Discussed if replacing check valve yearly. Could there be an alarm that shuts water services off when alarm goes off? Ron will talk to Mike about in bound control. Eddie will check valve with Advanced Waste Water. Marty will look into vault around it. Will do another clean around Christmas.

There being no further business, Dave asked that the meeting be adjourned at 7:47 P.M. Adam seconded. All in favor. Meeting ended approx. 7:47 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY: Shawna Verdi

Board Member

WITNESS: [Signature]