

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, JANUARY 18, ~~2017~~ 7:00 P.M.

2018

The meeting was called to order at 7:01 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Jared Kamp, Brandon Hoagland, Andrew Huggins and Shawna Verdi

GUESTS: Mike Lapp, Cliff Wrobetz, Christine Clarkson, Marty Gagnon, Ron Edwards

CITIZENS COMMENTS/REQUESTS: Mike Lapp with Pony Land behind Bridger Steel requested to use fire hydrants, provided handout. Location would be a 4 lot minor subdivision. Mike does not have resolution 201701, board will email to Mike. Would like to start road in spring. Mike asked how usage from hydrant is determined and billed out. Board stated based off truck volume and fire department. Board will email out resolution to review.

CONSENT AGENDA: Dave made motion to accept minutes and claims for December. Andrew seconded the motion. Motion passed. This motion also included paying the December claims (see list).

REPORTS:

Revenue – Provided handout.

Financial – Shawna reported \$140,093.04 MMI - \$184,445.00 and MMII - \$425,900.79. Will move \$12K to MMII and \$50K to MMI.

Maintenance – None to report.

Operations – Provided handout. Sewer cleaning – reviewed handout with pipe layout and length of pipe. Reviewed proposal from Trupipe and determined cleaning and TV would be estimated at \$93,000. Need to post advertisement for bids to ensure competitors have opportunity. Ron will put together advertisement.

Upgrading Scada – talked to Mike Neeley and asked how much to upgrade. Bid attachment E. Dave moved to accept bid from NEI for upgrade on Scada software dated 12/15/17 for \$24,000. Jared seconded. Motion passed.

Service ramp – Scenic City came to clean, could not get truck up to dump. Had to have bobcat in to clear path. Will get measurements for what is needed and get some bids.

2017 Audit – Rosie is no longer with Holmes and Turner. Board will still like to work with Rosie due to knowledge of River Rock. Need to look at contract and need to see if contract has a term date. May need to write letter asking to term and continue with Rosie. Christene will call Bill.

There being no further business, Dave asked that the meeting be adjourned at 7:42 P.M. Jared seconded. All in favor. Meeting ended approx. 7:42 P.M.

Respectfully submitted,

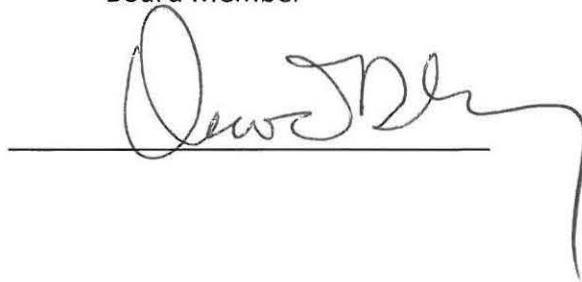
Andrea Calkins, Scty

ATTESTED BY:



Board Member

WITNESS:



RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, FEBRUARY 15, ~~2017~~ 7:00 P.M.

↑
2018

The meeting was called to order at 7:01 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Jared Kamp, Brandon Hoagland, Andrew Huggins and Shawna Verdi

GUESTS: Cliff Wrobetz, Christine Clarkson, Ron Edwards

CITIZENS COMMENTS/REQUESTS: N/A

CONSENT AGENDA: Dave made motion to accept minutes and claims for January. Jared seconded the motion. Motion passed. This motion also included paying the January claims (see list).

REPORTS:

Revenue – Provided handout. Ran report to see usage highest to lowest. There are 8-9 houses using 50-60K. Sent letter saying may be issue, have not heard back.

Financial – Shawna reported \$113,839.98 MMI - \$366,638.51 and MMII - \$437,937.06. Will move \$12K to MMII and \$100K to MMI.

Maintenance – Booster pump 1 failed, there was a breaker in the panel that tripped, Dean got it back up. Voltage has gone up, motor starter may be going out. Received quote to replace. Master meter went out. Pump tried to go on but failed. Flow meter was wrong one, need to replace. Brought Northwestern to look at, will get quote for correct meter.

Dave made a motion to accept quote from Dean's Electric to replace motor starter for \$400. Jared seconded. Motion passed.

Operations – Provided handout. Public notices for sewer cleaning and lift station maintenance, drafts were provided. May get a couple bidders will review at March meeting.

Christene Raise – Board decided to provide a raise to Christene at 5% for 2018. Shawna made a motion to give Christene Clarkson a 5% raise. Andrew seconded. Motion passed.

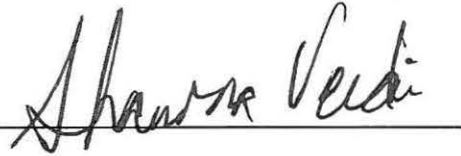
Christene emailed Bill regarding contract from Holmes and Turner. Bill has not responded. Christene will call Holmes and Turner and see if Bill is out.

There being no further business, Dave asked that the meeting be adjourned at 7:26 P.M. Jared seconded. All in favor. Meeting ended approx. 7:26 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY:

A handwritten signature in cursive script, appearing to read "Shawn Verdi", written over a horizontal line.

Board Member

WITNESS:

A handwritten signature in cursive script, appearing to be initials "Ph" followed by a surname, written over a horizontal line.

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, MARCH 15, ~~2017~~ 7:00 P.M.

2018

The meeting was called to order at 7:02 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Jared Kamp, Brandon Hoagland, Andrew Huggins and Shawna Verdi

GUESTS: Cliff Wrobetz, Christine Clarkson

CITIZENS COMMENTS/REQUESTS: N/A

CONSENT AGENDA: Dave made motion to accept minutes and claims for February. Jared seconded the motion. Motion passed. This motion also included paying the February claims (see list).

REPORTS:

Revenue – Provided handout.

Financial – Shawna reported \$40,923.33 MMI - \$466,667.19 and MMII - \$449,970.72. Will move \$12K to MMII and \$20K to MMI.

Maintenance – Laurel Power came to annually service the generators, completed main generator today and two small ones tomorrow.

Operations – Provided handout. Master meter – the replacement from the wrong one, is coming. The price of the right one is higher at about \$5,200.

Holmes and Turner – Bill called back and wanted the request in writing. Christine prepared a letter and wanted board to review. Bill is ok with term once letter is received.

This is Andrew's last meeting as he is moving and selling his house.

Christine will get quotes for video and jetting. Ron will put the ad in the paper.

There being no further business, Dave asked that the meeting be adjourned at 7:12 P.M. Jared seconded. All in favor. Meeting ended approx. 7:12 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY: Shawn Veski

Board Member

WITNESS: [Signature]

RIVER ROCK COUNTY WATER & SEWER DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
April 19, 2018

The meeting was called to order at 7:05 P.M.

PRESENT: Shawna Verdi, Brandon Hoagland, Jared Kamp, Dave Keeney

ABSENT:

GUESTS: Christine Clarkson, Cliff Wrobetz, Ron Edwards

CITIZENS COMMENTS/REQUESTS:

None

CONSENT AGENDA:

Dave made a motion to approve the minutes as presented. Seconded by Jared. All in favor.

REPORTS:

Revenue - Christine Clarkson presented the revenue summary. There is an adequate amount of cash in the checking to cover claims and it's still several days until bills are due so should finish the month strong.

Financial - Shawna Verdi reported \$70,474.98 in checking, \$456,708.10 in MM I, and \$462,010.17 in MM II. Transfer \$40,000.00 to MM I and \$12,000.00 to MM II.

Operations – Ron presented his report.

Everything is running typically on the water side. Demand is holding steady at 200,000 to 250,000

The new master meter arrived after needing to reorder the correct one. Ron will coordinate installation with a time when Mike Neely is here as the function of it is tied to the control panel.

Wastewater – Effluent is still good, we're below 5 which is below the permit and the monitoring wells are below 10.

Plant Maintenance – New ballasts have been ordered for the UV system. There was a problem with one of the pumps in the plant though it runs ok manually. One of the technicians from NW Pipe is looking into it.

Ads were run in the Bozeman Chronicle for the sewer cleaning and video work and the lift station maintenance. The deadline was 04/17/18. As no additional bids were received, the Board should go ahead and make a motion on this.

Brent Miller from Gaston Engineering sent an email to Marty regarding the Holland Property. Ron created a better map that what was received by Marty. The property in questions is located ½ mile to the North of River Rock across Thorpe Road. It is not contiguous to the District so annexing it into the District might be an issue. Ron said he believes that Susan's opinion is that a public right of way counts but he's not sure if that is correct. If not and the Board and property owner choose to move forward, this would have to go to a vote in River Rock. Dave was concerned about the possibility of commercial development beyond what was presented and that the District would not be able to control what type of effluent would be coming into the plant if it turned out to be industrial waste. Residential would be fine but commercial / industrial would be a cause for concern. Jared asked about grade to their location which led to discussion on whether a lift station would be required, especially

considering the distance. If anything was to be annexed in, the District would then be given ownership and responsibility of the infrastructure.

Ron received 2 letters from DEQ about doing additional testing on PW1 and PW3 to see if they're being affected by surface water if they're less than 100' from the pond. He's trying to get it resolved from a report prior where it was signed off on. He'll report back at the May meeting. We may wind up having to do the samples as PW1 is definitely less than 100' from the pond.

OTHER:

Cleaning / Video of Sewer Lines – Dave made a motion to accept the proposal from TruPipe. Jared seconded. All in favor. Motion passed unanimously.

Lift Station Maintenance – Dave made a motion to accept the bid received from Advanced Pump and Equipment. Jared seconded. All in favor. Motion passed unanimously.

Board Member vacancy – There was a vacancy on the Board with the County after the deadline passed at the end of the term. Brandon had fully intended to continue his term. Shawna made a motion to appoint Brandon to the vacant position. Dave seconded. All in favor. Motion passed unanimously.

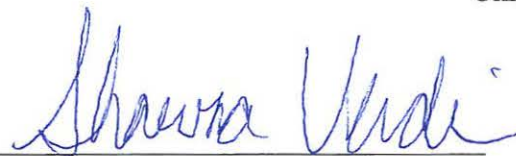
Audit – Dave made a motion to accept the contract received from Rosalie Barndt to be the District auditor. Jared seconded. All in favor. Motion passed unanimously.

There being no further District business, Dave made a motion to adjourn. All in favor.
Meeting ended at 7:34 P.M.

Respectfully submitted,

Christine Clarkson, Acting Sec'y

ATTESTED BY:



WITNESS:



RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, MAY 17, 2018 7:00 P.M.

The meeting was called to order at 6:58 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Brandon Hoagland, and Shawna Verdi

GUESTS: Cliff Wrobetz, Christine Clarkson

CITIZENS COMMENTS/REQUESTS: Mike from Meridian Land Surveying. This is Mikes' third visit regarding usage of water in case of emergency for 4 lots behind Bridger Steele. Previous discussion involved \$2,500 per lot. Mike would like to move forward and have a motion made tonight, Mike has check in hand. Board stated they need a contract drawn up first and need lawyer to sign off on it. Board will contact Susan to have contract drawn up off resolution. Will have contract specify this is for 1 single family dwelling unit per lot, per discussion.

CONSENT AGENDA: Dave made motion to accept minutes and claims for April. Brandon seconded the motion. Motion passed. This motion also included paying the April claims (see list).

REPORTS:

Revenue – Provided handout. Have lots of water running due to season change. Bond payments due next month.

Financial – Shawna reported \$46,206.11 MMI - \$526,746.83 and MMII - \$474,046.88. Will move \$12K to MMII and \$25K to MMI.

Maintenance – Nothing to report.

Operations – Provided handout. Performed test on Monday, had results overnighted to lab in Colorado. Will have to perform again in fall.

Lawn Care – Discussed utilizing previous outside company and continuing with previous company. Tree on boulevard did not survive, was on warranty Ben will be replacing.

Adam Archuleta came to the meeting with interest in the open seat on the board. Adam has resided in River Rock for 4 years and wants to participate in the community.

Dave made a motion to appoint Adam Archuleta in place of Andrew Huggins open chair. Brandon seconded. All in favor. Motion passed.

Christine met with Brad at M and M and was provided a bid on IT maintenance and miscellaneous services provided. Asked for a list of available options, not as a bundle. Board discussed maybe getting external hard drives.

There being no further business, Dave asked that the meeting be adjourned at 7:32 P.M. Brandon seconded. All in favor. Meeting ended approx. 7:32 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY:  _____

Board Member

WITNESS:  _____

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, JUNE 21, 2018 7:00 P.M.

The meeting was called to order at 7:00 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Brandon Hoagland, Jared Kamp, Adam Archuleta and Shawna Verdi

GUESTS: Cliff Wrobetz, Christine Clarkson, Ron Edwards, Rosie Barndt and Mike Lapp

CITIZENS COMMENTS/REQUESTS: N/A

CONSENT AGENDA: Dave made motion to accept minutes and claims for May. Brandon seconded the motion. Motion passed. This motion also included paying the May claims (see list).

REPORTS:

Revenue – Provided handout. Checking total reflects estimations due to bank transfer of ownership.

Financial – Shawna reported \$73,337.14 MMI - \$486,000.87 and MMII - \$551. Will move \$12K to MMII and \$30K to MMI.

Maintenance – Failure on meter reading, Northwestern was nearby and fixed.

Operations – Provided handout. Water demand increased going into 2 wells now due to increase. Testing went good this month. Booster pump 4 failed, Marty Walker replaced part. Ron would like to have spare part on hand, Board agreed that this needs to be done. Consumer Confidence report for 2017 came out, needs to be sent with bills as notification. Talked to Joel regarding pipe cleaning. Will be here next week to complete, will try to do whole North side this year.

Pony Properties – Mike Lapp received agreement from Susan. Mike signed agreement and provided check as well. Brandon made a motion to accept the signed agreement to provide water for fire protection to Pony Properties Minor Subdivision. Jared seconded, motion passed.

Rosie Barndt – Rosie provided handout of the 2017 audit. There was no non-compliance. Need to keep \$285,000 set aside for reserve as the requirements are full the full amount of highest payment for sewer.

Bond Payment – Jared and Brandon will go to the bank and make the payment.

There being no further business, Dave asked that the meeting be adjourned at 7:32 P.M.
Brandon seconded. All in favor. Meeting ended approx. 7:32 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY: Shauna Veedi

Board Member

WITNESS: 

RIVER ROCK COUNTY WATER & SEWER DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
July 19, 2018

The meeting was called to order at 7:00 P.M.

PRESENT: Brandon Hoagland, Jared Kamp, Adam Archuleta, Dave Keeney
ABSENT: Shawna Verdi
GUESTS: Christine Clarkson, Cliff Wrobetz

CITIZENS COMMENTS/REQUESTS:
None

CONSENT AGENDA:
No minutes available to review. Will approve at August meeting.

CLAIMS:

Received the bill from TruPipe. Not enough at the moment in the checking account to cover so will hold that check until the 1st of August.

REPORTS:

Revenue - Christine Clarkson presented the revenue summary.

Financial - Shawna Verdi reported \$61,192.65 in checking, \$346,740.52 in MM I, and \$498,128.62 in MM II. No transfer to either MM account.

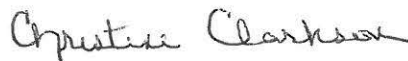
Operations

There was a discussion on BP5. The board talked about the pulley system and what Owen is planning and that the current idea is to send the pump to Butte to see if it can be rewound.

TruPipe finished about half of the subdivision. There is concern about a broken line by PBL and WRR. Would like to get it repaired before winter if it's something we need to address. Would need to talk to Ron and get his thoughts. Brandon was going to call Joel to get his take on it. Other than that, all was pretty clean in the system.

There being no further District business, Jared made a motion to adjourn. All in favor.
Meeting ended at 7:25 P.M.

Respectfully submitted,


Christine Clarkson, Acting Sec'y

ATTESTED BY: 

WITNESS: 

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, AUGUST 16, 2018 7:00 P.M.

The meeting was called to order at 7:05 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Brandon Hoagland, and Shawna Verdi

ABSENT: Jared Kamp

GUESTS: Cliff Wrobetz, Eddie Muniz, Christine Clarkson

CITIZENS COMMENTS/REQUESTS: N/A

CONSENT AGENDA: Dave made motion to accept minutes and claims for July. Brandon seconded the motion. Motion passed. This motion also included paying the July claims (see list).

REPORTS:

Revenue – Provided handout. It is still early in the month, bills aren't due yet.

Financial – Shawna reported \$30,035.48 MMI - \$498,169.56 and MMII - \$346,769.02. Will move \$12K to MMII and \$10K to MMI.

Maintenance – Eddie, just getting caught up. Eddie is looking for someone to dig up a hydrant. The entire hydrant needs to be replaced due to kid hitting hydrant.

Operations – Provided handout. Master meter malfunctioned, got correct meter just need to change it out. All pumps are running hard. Motor burned up for big pump. Working on upgrade. Will replace motor in 4-8 weeks. Got cupbord built for pump house, fixed all screens on it, just need to set the cupbord.

Tax Levy – Received Levy certification. Provided handout.

Dave made a motion to accept River Rock County Water and Sewer District Final Tax Levy Summary. Adam seconded. All in favor. Motion passed.

There being no further business, Dave asked that the meeting be adjourned at 7:30 P.M. Brandon seconded. All in favor. Meeting ended approx. 7:30 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY: Sharon Venti

Board Member

WITNESS: [Signature]

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, SEPTEMBER 20, 2018 7:00 P.M.

The meeting was called to order at 7:01 P.M. by Shawna Verdi.

PRESENT: Brandon Hoagland, Adam Archuleta, Jared Kamp and Shawna Verdi

ABSENT: Dave Keeney, Ron Edwards

GUESTS: Cliff Wrobetz, Eddie Muniz, Christine Clarkson

CITIZENS COMMENTS/REQUESTS: N/A

CONSENT AGENDA: Brandom made motion to accept minutes and claims for August. Adam seconded the motion. Motion passed. This motion also included paying the August claims (see list).

REPORTS:

Revenue – Provided handout. Still a lot of mail to go through, should expect much more.

Financial – Shawna reported \$85,027.15 MMI - \$346,801.32 and MMII - \$498,215.97. Will move \$12K to MMII and \$40K to MMI.

Maintenance – Ron be gone, Cliff will be gone and Eddie will be handling things while both are gone.

Operations – Provided handout. Ron Absent.

Fire Hydrant hit by kids – our insurance does not cover it. Agent stated to call their insurance and find out which insurance would be responsible.

Updating Water report – Need to ask Ron and see if we can get a new, more current report for the website.

Tank divers will be here Sunday.


There being no further business, Jared asked that the meeting be adjourned at 7:23 P.M. Adam seconded. All in favor. Meeting ended approx. 7:23 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY: Shawna Kudi

Board Member

WITNESS: 

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, OCTOBER 18, 2018 7:00 P.M.

The meeting was called to order at 7:06 P.M. by Shawna Verdi.

PRESENT: Brandon Hoagland, Dave Keeney, Adam Archuleta, Jared Kamp and Shawna Verdi

ABSENT:

GUESTS: Cliff Wrobetz, Eddie Muniz, Christine Clarkson, Ron Edwards

CITIZENS COMMENTS/REQUESTS: Pam McCutcheon and Cory Vellinga – Town family have listed their property and have received 40 plus calls about the property. 90% of calls wants to know if they can hook in with Water and Sewer. This would be residential. First option is to hook into Belgrade Water and Sewer. 2nd option is to see if community water is an option. If hooked into River Rock, they would be annexed in. They have interested parties that would like to work with River Rock. No hurry, just introducing the idea. How much capacity is available for density. Potentially looking at 8 to 8500 square feet and maybe 40 units. It would be 5 thousand for traditional lots. High end would be maybe 80 units. Pam and Cory want to know what capacity we can provide and how much. Some have talked apartments. Board stated may need convents to be specific on allowances. Ron recommends fully annexed. If annexed would be added to tax role. Would like to see something “nice” in that corner. Clarified HOA separate, Pam and Cory would need to talk to HOA about annexing.

CONSENT AGENDA: Jared made motion to accept minutes and claims for September. Adam seconded the motion. Motion passed. This motion also included paying the September claims (see list).

REPORTS:

Revenue – Provided handout. Irrigating is over. Need to replace handheld, for meters. Still lots of bills to open.

Financial – Shawna reported \$97,791.13 MMI - \$356,826.97 and MMII - \$510,252.82. Will move \$12K to MMII and \$40K to MMI.

Maintenance – Lift station on Villard backed up into line, which backed up into a house. Called Scenic City to help pump. Checked next morning and was almost full. Spoke to Mike to

get fixed, everything is running now. Could put backup system on it that when it starts to malfunction, could call cell number on program. Ron will talk to Mike about options.

Operations – Provided handout.

Cliff got bid to replace 2 fire hydrants. 1 hydrant has auxillary valve next to it. Couldn't find it on other hydrant. Pacific state are what we have now. Anticipating sidewalk would have to be replaced.

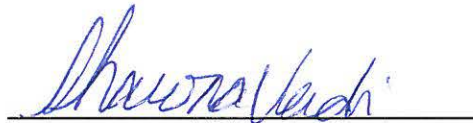
Dave made a motion to accept Contour estimate number 115 for \$10,800. Jared seconded. Motion passed.

There being no further business, Dave asked that the meeting be adjourned at 7:53 P.M. Brandon seconded. All in favor. Meeting ended approx. 7:53 P.M.

Respectfully submitted,

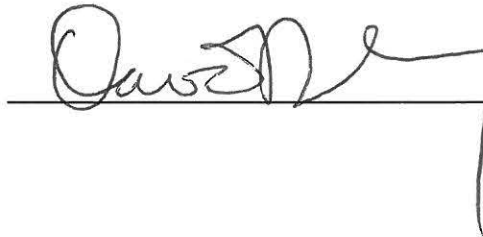
Andrea Calkins, Scty

ATTESTED BY:



Board Member

WITNESS:



RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, NOVEMBER 15, 2018 7:00 P.M.

The meeting was called to order at 7:01 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Adam Archuleta, Jared Kamp and Shawna Verdi

ABSENT:, Brandon Hoagland

GUESTS: Cliff Wrobetz, Eddie Muniz, Christine Clarkson, Ron Edwards

CITIZENS COMMENTS/REQUESTS: Jonathan Molock is building a fitness center. Has fire hydrant in area. Chief of Fire stated we could move the hydrant without relocating it. Jonathan received letter to cap off line. Board asked if hydrant has a valve. Jonathan would like to build over the hydrant. Board would like to know who would do the work and will need someone to observe from River Rock. Ron took photo of the letter. Board questioned plans of water usage and service. Unsure as of now. Board stated would need to be capped out from under the building. Board requested to have a list of materials that would be utilized. Board stated they need to be contacted when Jonathan plans to move forward.

CONSENT AGENDA: Dave made motion to accept minutes and claims for October. Adam seconded the motion. Motion passed. This motion also included paying the October claims (see list).

REPORTS:

Revenue – Provided handout.

Financial – Shawna reported \$155,089.02 MMI - \$406,850.13 and MMII - \$522,296.26. Will move \$12K to MMII and \$40K to MMI.

Maintenance – Cliff got a whole in liner above water line, its where we dump lift station. Northwest Lining provided a quote. Will buy liner to go over top to have a safety net.

Dave made a motion to approve repair lining.

Hydrant replacement starts Monday or Tuesday

Operations – Provided handout.

Booster pump – received quotes. Reviewed quotes. Ron recommended going with Ambiente H2O Inc.

Dave made a motion to accept Ambiente H2O Inc quote for \$10,409.00. Adam seconded. Motion passed.

Huber service contract – inspection came out and recommended to replace bearing and rollers. Would recommend to do it but does not have to be done right away. Screens look excellent now but it is the items we cannot see that need to be worked on.

Plant water has 2 pumps in it that seals went out. Going to pull it and replace.

Rebuild pumps – would be wise to rebuild pump 5. Reviewed quote from Apes proposal for pump rebuild.

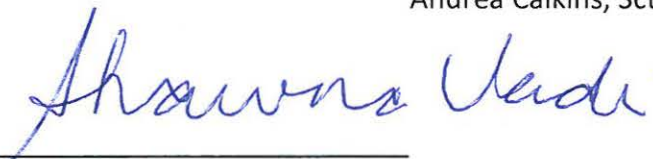
Dave made motion to accept Apes proposal to rebuild pump 5 for \$10,498.67. Adam seconded. Motion passed.

There being no further business, Dave asked that the meeting be adjourned at 7:50 P.M. Jared seconded. All in favor. Meeting ended approx. 7:50 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY:



Board Member

WITNESS:



RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, DECEMBER 20, 2018 7:00 P.M.

The meeting was called to order at 6:59 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Brandon Hoagland , Adam Archuleta, Jared Kamp and Shawna Verdi

ABSENT;

GUESTS: Cliff Wrobetz, Eddie Muniz, Christine Clarkson, Ron Edwards, Marty Gagnon

CITIZENS COMMENTS/REQUESTS: Brent Atkinson – sewage backed up into house and had estimates for 9/28/18 and 9/29/18 when Buffalo Restoration came. Buffalo has done tear out but has not started fixing anything yet. Buffalo Restoration did recommended tear out at that time. Brent is looking to find the funds to start repair. Brent did pay today to avoid interest. Brent did contact his insurance but wanted to start with River Rock first. After the first incident, he did add coverage but only covers up to \$5,000. Brent does not have any reservations about using coverage but wanted to look at options. If its quicker to go through insurance, then he can go down that route. Policy states if over \$5,000 there is no deductible. The backflow on street was not working properly. Brent was not in the house when it happened and was not there in the morning either. Brent does have pictures; he will get them to Christine. Board will put Brent on the agenda for January.

CONSENT AGENDA: Dave made motion to accept minutes and claims for November. Jared seconded the motion. Motion passed. This motion also included paying the November claims (see list).

REPORTS:

Revenue – Provided handout.

Financial – Shawna reported \$212,450.90 + \$33,502.83 MMI - \$446,894.13 and MMII - \$534,342.15. Will move \$12K to MMII and \$175K to MMI.

Maintenance – Should replace check valves, they have not been changed in 5 years.

Board discussed sewage back up, board will have lawyer draft a release.

Dave made a motion to pay in full \$9,955.00, Brent Atkinson, contingent on photos received and signed release of both parties. Adam seconded. Motion passed.

Chad Kroll did hydrant repair and the work is completed. Chad did take the old hydrants.

Shawna made a motion to purchase 12 check valves to replace the current valves. Dave seconded. Motion passed.

Operations – Provided handout. Water levels are going down. Found a leak. Scata computer harddrive failed. Spent time to recover files, found the files. Sent to Data Recovery, they stated should be able to find all files.

CNH Engineering – spoke to engineer and he did not think about using line for water. Talked through options and they have not designed it all yet.

Capacity – provided handout.

Board discussed resolution and would like to get finalized January or February.

Board discussed irrigation and possible well (exempt well).

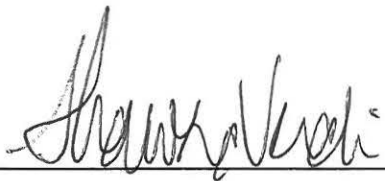
Dave – vacant lot, would like to get a usage letter out to ensure usage does not change. Would like to also send one to the school, so that they have it documented if they decide to expand.

There being no further business, Dave asked that the meeting be adjourned at 8:03 P.M. Jared seconded. All in favor. Meeting ended approx. 8:03 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY:



Board Member

WITNESS:

