

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, JANUARY 21, 2016 7:00 P.M.

The meeting was called to order at 7:01 P.M. by Shawna Verdi.

PRESENT: Jared Kamp, Brandon Hoagland , Dave Keeney and Shawna Verdi

ABSENT:

GUESTS: Christine Clarkson, Eddie Muniz, Ron Edwards, Cliff Wrobetz, Guy Santiglia

CITIZENS COMMENTS/REQUESTS: Guy Santiglia: Has not heard an update, seems River Rock's lawyer wants to pursue rather. Brought letter of estimation to fix the fencing issue. Explained River Rock could be under litigation for personal injury due to the fencing issue, District could be liable. Would like to know why the fence could not be taken down? Shawna Verdi stated River Rock is still waiting for final outcome from previous hearing and any information discussed with River Rocks' lawyer is privileged information. Ron Edwards asked if Guy Santiglia filed the lawsuit. Guy responded yes. Ron stated once that happened all discussions are privileged. Guy continued to state he is a concerned citizen and believes it is a safety issue. There has been other homeowners as well that has made complaints but none with their own lawyers. Guy felt he would take the responsibility since no one else could. Guy did not expect the situation to evolve into this, feels it is unreasonable to remove the fence as it does not pertain to any function.

CONSENT AGENDA: Brandon made motion to accept minutes and claims. Jared seconded the motion. Motion passed. This motion also included paying the December claims (see list).

REPORTS:

Revenue - Christine provided printout. Looks like there is extra money in checking account, but need to move \$130K to MMI.

Financial – Shawna reported \$288,868.49. MMI - \$135,389.29 and MMII - \$347,054.16 Move \$12K to MMII and Move \$130K to MMI.

Maintenance – Things are good, wish streets were plowed better.

Operations – See report. Steady demands. Mike Neely got auto rotation working. Added well run 1 into lead. Mike spent time at treatment plant, pump impellers seized up. Rotate basins every 90 days, should prevent from happening again. Rocky Brown found credit from Godwin Pump. Provided quotes for supplies for treatment plant. Supplies should cover needs and emergencies. Pressure washer would also be needed.

Dave made a motion to purchase supplies listed on page 5 from Xlyem. Brandon seconded. Motion passed.

Discussion regarding Santiglia letter.

Central Valley- would like to discuss how to make hookups easier.

Dean from Eagle Fence spoke to homeowners of fence that needs to be moved back. Discussed plan and homeowners worries about dogs getting loose.

Need to discuss landscape plans so can start on project when ground thaws.

There being no further business, Dave asked that the meeting be adjourned at 8:05 P.M. Jared seconded. All in favor. Meeting ended approx. 8:05 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY: _____

Board Member

WITNESS: _____

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, FEBRUARY 18, 2016 7:00 P.M.

The meeting was called to order at 7:02 P.M. by Shawna Verdi.

PRESENT: Jared Kamp, Brandon Hoagland , Dave Keeney and Shawna Verdi

ABSENT:

GUESTS: Christine Clarkson, Cliff Wrobetz, Steven Keim, Richard Tramp

CITIZENS COMMENTS/REQUESTS: Steven Keim- Owns a moving and storage company located on Business Drive. Requires fire suppression and seeking possibilites obtaining fire protection. Fire station advised speaking to River Rock County Water and Sewer District. Could Annex be a possibility? Steven could install piping since building was grandfathered in without sprinkler system. Would need to install hydrant, possibly at end of property. Not sure what the pro's and con's are, maybe would increase business. If annexed, the properties in between district and location would need to be annexed as well. Business is located at corner or Thorp and Business Hub.

Richard with Belgrade Schools- Here to answer questions about new wing addition. Two bathrooms would be in addition. Addition is accommodate 60 more students. Teaching methods have changed and room usage is changing. Now providing counseling in "Break out rooms" designed to help students one on one. Bathrooms would include about 6 sinks and 10 toilets. Need to check capacity per square foot, not sure if system could handle the capacity.

CONSENT AGENDA: Jared made motion to accept minutes and claims. Dave seconded the motion. Motion passed. This motion also included paying the January claims (see list).

REPORTS:

Revenue - Christine provided printout. CD needs signature cards.

Financial – Shawna reported \$137,819.03. MMI - \$285,409.61 and MMII - \$359,089.55
Move \$12K from checking to MMI and Move \$50K from checking to MMII.

Maintenance – Eddie absent.

Operations – Ron Absent, see report.

Problem with filtration pump, currently working on getting new seal.

Audit Contract- Need to sign new audit contract. Contract provided to board. Dave made motion to renew contract with Holmes and Turner for audit contract. Jared seconded. Motion passed.

Landscaping- Dave will gather information and send it to Christene for basic proposal with no Elm's.

Officer elections- Dave nominated Shawna for president. Jared seconded, no other nominations. Closed nominations. Vice president- Jared nominated Dave for vice president. Shawna seconded, no other nominations. Closed nominations.

Internalized email/online Bill pay- Ron absent. Will follow up on status. Christene will call Black Mountain and Big Sky Western for availability.

There being no further business, Dave asked that the meeting be adjourned at 8:00 P.M. Jared seconded. All in favor. Meeting ended approx. 8:00 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY:

Shawna Uerde

Board Member

WITNESS:

Jared M

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, MARCH 7, 2016 7:00 P.M.

The meeting was called to order at 7:03 P.M. by Shawna Verdi.

PRESENT: Jared Kamp, Brandon Hoagland , Dave Keeney and Shawna Verdi

ABSENT:

GUESTS: Christine Clarkson, Cliff Wrobetz, Marty Gagnon

CITIZENS COMMENTS/REQUESTS: None.

CONSENT AGENDA: Jared made motion to accept minutes and claims. Dave seconded the motion. Motion passed. This motion also included paying the February claims (see list).

REPORTS:

Revenue - Christine provided printout. Renewal for Insurance went ok, no issues. State signed off on the audit. Christine looked into a Flexykey for shutoff's, price from Northwestern was \$618.00.

There is a house on Garrity that the curbstop is under concrete driveway, need to free up location incase of emergency. Possibly need to send letter to resident but need to check Rules and Regulations about parameters.

Dean with Eagle fencing, started moving the fence around the ongoing issue. Dean put up a temporary fence to be able to move the outside fence. There is a tree that is inches from where the fence should be. The fence can come 6 inches into the boards property with branches cut up over the fence.

Financial – Shawna reported \$97,842.98. MMI - \$335,446.01 and MMII - \$371,123.73. Move \$12K from checking to MMI and Move \$60K from checking to MMII.

Operations – See report.

Master Meter is Booster is showing difference from well run times. May to need to change out. Will look into.

Squeaky seals still have not come in, recommendation to order extra's for on hand.

Emails – All board members set up now. Will set up email account for secretary and Christine.

Marty – Contractor sent back Change order, DEQ closed out. Let Susan take over. If contractor wants the hose provided back, let them come pickup.

Generators – provided quote. Would cover lift stations. Could start designs right away, could be installed Fall, roughly.

Jared motions to move forward purchasing generators for lift station and booster station.

Brandon Seconded. Motion Passed.

Fire suppression – Business Hub Dr. Does extending out of place of use change Rules? Dead end line, how to handle standing water? Could sell bulk and have line be maintained by fire service.

Need to discuss how to monitor usage of bulk meter. Would like to see response from DNRC.

What is liability? Do we have enough pressure? Discuss agreements between parties and charge yearly cost. Requirements for flushing and operations. Would need to make requirement that operator here at River Rock must be present when flushing occurs.

Jared made motion to table discussion regarding fire suppression. Brandon Seconded. Motion passed.

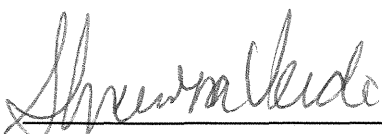
School expansion – Need to talk to Suzanne. Do we have capacity? Need to confirm information about usage.

Credit card/online banking – provided contact. Options of ACH or card but fee for both. If want customers to pay fee need to contract with additional company. Will test ACH first to see usage.

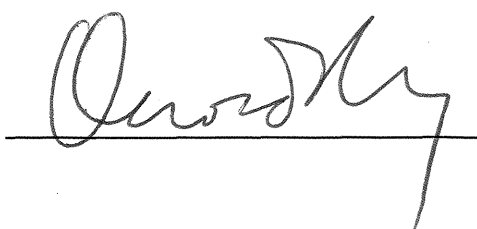
There being no further business, Dave asked that the meeting be adjourned at 8:37 P.M. Jared seconded. All in favor. Meeting ended approx. 8:37 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY:  _____

Board Member

WITNESS:  _____

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, APRIL 21, 2016 7:00 P.M.

The meeting was called to order at 7:03 P.M. by Shawna Verdi.

PRESENT: Jared Kamp, Brandon Hoagland , Dave Keeney and Shawna Verdi

ABSENT:

GUESTS: Christine Clarkson, Ron Edwards, Marty Gagnon, Eddie Muniz

CITIZENS COMMENTS/REQUESTS: None.

CONSENT AGENDA: Jared made motion to accept minutes and claims. Dave seconded the motion. Motion passed. This motion also included paying the March claims (see list).

REPORTS:

Revenue - Christine provided printout.

Financial – Shawna reported \$87,401.71. MMI - \$395,491.73 and MMII - \$383,161.49.
Move \$12K from checking to MMII and Move \$38K from checking to MMI.

Maintenance – Cenex city regarding lift station, stated that it has been dirty. Towels are wrapping around filter. Maybe consider cleaning every month?

Operations – See report.

Flows going up a little bit, winter was great.

Back Up Generators – provided contract. Marty and Ron to look at wells for the need.

Business Hub – The location is outside place of use but exempt use. Not sure of definite answer. Probably going to take legal action to solve. If decision is to extend, it should be water and sewer. Marty will pass on the information.

Williams Brothers construction – Susan will send letter that contract is terminated and to come get the hose.

School Expansion – Marty is trying to verify info on the number of students and capacity.

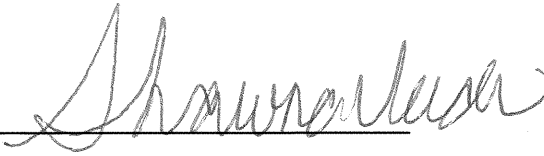
Landscaping – utilize old gravel with weed guard, cut trees to stumps and install new trees.
Maybe just pull stumps and put new trees in old wholes. Will need extra gravel to fill in.

There being no further business, Dave asked that the meeting be adjourned at 7:58 P.M. Jared seconded. All in favor. Meeting ended approx. 7:58 P.M.

Respectfully submitted,

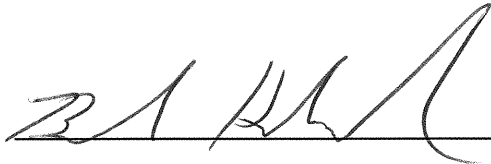
Andrea Calkins, Scty

ATTESTED BY:



Board Member

WITNESS:



RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, May 19, 2016 7:00 P.M.

The meeting was called to order at 7:03 P.M. by Shawna Verdi.

PRESENT: Jared Kamp, Brandon Hoagland , Dave Keeney and Shawna Verdi

ABSENT:

GUESTS: Christine Clarkson, Ron Edwards, Marty Gagnon, Cliff Wrobetz, Andrew Huggins, Scott MacFarlane, Mat Johnston, Mike Lapp, Evan McCaw

CITIZENS COMMENTS/REQUESTS:

Mat Johnston from Belgrade school and facilities director Scott MacFarlane – Provided handout. Design created room for 4th grade to move from middle of school. Expansion is to change layout, will have additional bathrooms to be up to code for square footage. Usage will be 4-5 gallons per day/per child. Additional building will have usage from existing plumbing. Scott asked if there will be an additional fee for the expansion? Board stated they will look into it. The board is reviewing the capacity and outside requests are coming through as well. Current enrollment is 465, peak has been 577. Board stated there are no regulations for rates, right now. June 6th is when project is to start.

Mike Lapp – Meridian survey. Looking at 3-7 lots possibly. Two hydrants close to project could be used as fire suppression. Do we grant fire suppression usage for emergency basis? Board currently working on plan on how to handle requests. Would entertain the idea for hooking up water and sewer. Not one or another and would need to be annexed. Also would have fee and not pay for building. What about hooking up to fire hydrant? There would be a fee for hooking up and would be a one-time permit for usage. Four Corners has a resolution that says yes you can use but there will be a \$2,800 per lot fee and would be given a letter to use. If want to pursue give all information in writing to board for review. Are you currently working on standards? – Mike. Yes, the Board is working on standards for these requests.

Andrew Huggins – Ron asked Andrew to join meeting, interested in board position.

CONSENT AGENDA: Dave made motion to accept minutes and claims. Jared seconded the motion. Motion passed. This motion also included paying the April claims (see list).

REPORTS:

Revenue - Christine provided printout.

Financial – Shawna reported \$83,970.97. MMI - \$435,545.83 and MMII - \$395,200.56.
Move \$12K from checking to MMII and Move \$30K from checking to MMI.

Maintenance – Absent.

Operations – See report. Power outage caused pump 3 to fail, Dean was able to restart.

Williams Brothers – Received communication 3 weeks ago regarding how to handle change order. Was provided new change order what was roughly same amount from change order sent in October 2014. Jared made a motion to accept the change order number 8. Dave seconded. Motion passed.

Marty – Steve Keim contacted Marty. They closed on a property. Would like to move forward with water and sewer. Board discussed what are the impacts? Board stated the best interest is to have both sewer and water. Board would entertain the idea and a written proposal.

Generators – Erik is currently working on, wanted to verify need generators on Well 1 and 3, Lift station 1 and Lift station 3. Hopefully will have bid packages by June.

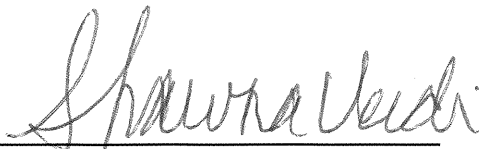
Mediation – Dave was appointed for mediation, if needed, June 6 and 7th.

There being no further business, Dave asked that the meeting be adjourned at 8:41 P.M.
Brandon seconded. All in favor. Meeting ended approx. 8:41 P.M.

Respectfully submitted,

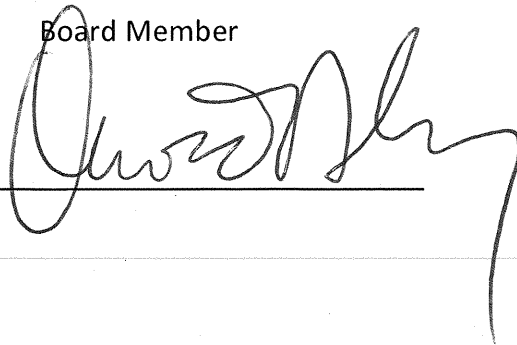
Andrea Calkins, Scty

ATTESTED BY:



Board Member

WITNESS:



RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, JUNE 21, 2016 7:00 P.M.

The meeting was called to order at 7:02 P.M. by Shawna Verdi.

PRESENT: Jared Kamp, Brandon Hoagland , Dave Keeney and Shawna Verdi

ABSENT:

GUESTS: Christine Clarkson, Guy Santiglia, Rosie Barndt, Eddie Muniz, Andrew Huggins

CITIZENS COMMENTS/REQUESTS: Guy Santiglia – Court dismissed ruling, would like to have reconsideration but will also be filing appeal. Provided handout for public records request. Board will have lawyer review document and will respond in writing.

CONSENT AGENDA: Jared made motion to accept minutes and claims for May. Brandon seconded the motion. Motion passed. This motion also included paying the May claims (see list).

REPORTS:

Revenue - Christine provided printout.

Financial – Shawna reported \$49,905.98. MMI - \$463,586.42 and MMII - \$407,234.49.

Bond payment – Dave and Jared will go to the bank by the end of the month (June) to make payment.

Maintenance – Everything is running good. Cleaning floats every month. Cenex is cleaning once a month. Irrigation by blower building, need to replace a sprinkler head. Eddie will repair.

Operations – Absent.

Hub Rd – Considering costs of water and sewer.

Holmes and Turner – Rosie provided handout. Very similar to previous audits, audit went very well. Journal entries are small. Since book keeping is being done through QuickBooks, needed to adjust funds to specify whether water or sewer.

Generators – Talked to Eric about lift station 3, Eric is talking to Northwestern to decide whether to use gas or diesel. May need to place cage with generator inside.

Resolution for hydrant – need to view resolution and need to develop a policy for having additional hook ups.

Dave spoke to POA regarding landscaping. Received request for grass instead of rock. There used to be irrigation but need to verify what lines are there. Will follow up on bids.

Dave made motion to appoint Andrew to vacant board position. Jared seconded. Motion passed.

There being no further business, Dave asked that the meeting be adjourned at 7:30 P.M. Brandon seconded. All in favor. Meeting ended approx. 7:30 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY: Shawna Vesce

Board Member

WITNESS: B. H.

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, JULY 21, 2016 7:00 P.M.

The meeting was called to order at 7:02 P.M. by Shawna Verdi.

PRESENT: Jared Kamp, Brandon Hoagland , Dave Keeney, Andrew Huggins and Shawna Verdi

ABSENT:

GUESTS: Christine Clarkson, Guy Santiglia, Cliff Wrobetz

CITIZENS COMMENTS/REQUESTS: Guy Santiglia – Provided handouts with zoning policies and pictures of barbwire fencing. Barbwire is only on west side and parts of fence looks like the barbwire was removed from fencing. Stated very unattractive and is against zoning regulations.

CONSENT AGENDA: Jared made motion to accept minutes and claims for June with change of Cenex to Scenic City. Dave seconded the motion. Motion passed. This motion also included paying the June claims (see list).

REPORTS:

Revenue - Christine provided printout. Receiving payments online. Only have credit card set up so far. ACH not set up yet but still pursuing.

Financial – Shawna reported \$97,779.79. MMI - \$118,112.53 and MMII - \$407,267.87. Move \$20,000 to MMI and move \$12,000 to MMII.

Cliff – Cliff will be leaving rest of the month. Will put garbage out tonight and just need to have someone pull cans in. Plants are running good.

Operations – Absent.

Maintenance- Cleaning willow run, need to clean dead brush and need to spray. Eddie called to have cleaned up.

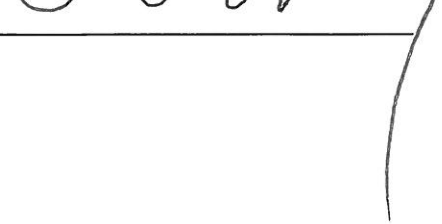
There being no further business, Dave asked that the meeting be adjourned at 7:29 P.M. Brandon seconded. All in favor. Meeting ended approx. 7:29 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY: Shawna Vesli

Board Member

WITNESS: 

RIVER ROCK COUNTY WATER & SEWER DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
AUGUST 18, 2016

The meeting was called to order at 7:05 P.M.

PRESENT: Dave Keeney, Shawna Verdi, Brandon Hoagland, Jared Kamp, Andrew Huggins
GUESTS: Christine Clarkson, Cliff Wrobetz, Ron Edwards, Marty Gagnon

CITIZENS COMMENTS/REQUESTS:
None

CONSENT AGENDA:

Dave made a motion to approve the minutes as presented. Seconded by Brandon. All in favor.

REPORTS:

Revenue - Christine Clarkson presented the revenue summary. She noted that the July bills were significantly higher due to a full month of irrigation season. Credit card payments online are averaging about 6 per week.

Maintenance – No report.

Financial - Shawna Verdi reported \$242,151.57 in checking, \$138,122.70 in MM I, and \$419,302.46 in MM II. Transfer \$12 k to MMII and \$200K to MMI

Operations - Ron Edwards

Ron's report included June and July as he wasn't here for the June meeting. Usage is up to 1.7 million gallons per day and pretty steady. 2 wells run simultaneously in the AM and the tank stays at 13 feet. All wells are operating under 12 hours a day and the rotation is allowing the aquifer to recover. Pumps 3 and 4 are handling the demand load. See Water Report for usage, test results and copies.

The chlorine system has had trouble maintaining the residual. Ron recommended that we install a 3rd pump so each well has its own pump which would turn on when each well runs.

The Treatment Plant is running well. There was some discussion on why the results fluctuate so much. Andrew asked about an upstream monitoring well.

Mill Levy - Ron reported that he figured the mills for 2017 (computation included in his report). The form needs to be completed and sent to the county. Dave made a motion to accept the Mill Rate of 101.933 and the 2017 Tax Levy Certification and authorize Shawna to sign same. Andrew seconded motion. All in favor. Motion passed.

Generator Project - Eric Blanksma is working on the final plan sheets and specs for the generators. Ron included updated cost estimates for the whole project which is around \$300K. He also recommended going with the diesel generators at the booster station as it's cheaper (by about \$50K) and will work just as well. He suggested putting the bid on the generator for the booster station then "add in" the lift station generators or do them one at a time in the next couple of years depending on what the bids come in at. Marty said that no DEQ approval is needed for the generators. If the Board is ok for bid advertising at the meeting, it can make it into the paper by August 24 and get things rolling for awarding the bid in October.

Dave made a motion to advertise for the backup generator project. Seconded by Brandon. All in favor.

Refund Policy – The credit card funds will not be released by Secure Net until there is a refund policy listed on the web site. Ron drafted a policy and sent it to Susan to review then he'll post it to the web site and contact Secure Net to get the funds released.

Santiglia – Ron received a letter from the county regarding the barbed wire complaint. The county is closing their file on the issue. We'll see whether Mr. Santiglia appeals.

There being no further District business, Dave made a motion to adjourn. All in favor.
Meeting ended at 7:58 P.M.

Respectfully submitted,

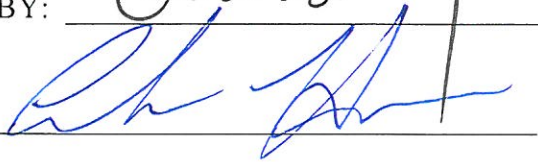
Christine Clarkson

Christine Clarkson, Acting Sec'y

ATTESTED BY: _____



WITNESS: _____



RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, SEPTEMBER 15, 2016 7:00 P.M.

The meeting was called to order at 7:04 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Andrew Huggins and Shawna Verdi

ABSENT: Jared Kamp, Brandon Hoagland

GUESTS: Christine Clarkson, Eddie Muniz, Cliff Wrobetz

CITIZENS COMMENTS/REQUESTS: None

CONSENT AGENDA: Dave made motion to accept minutes and claims for August with change of Take Sharold off minutes. Andrew seconded the motion. Motion passed. This motion also included paying the August claims (see list).

REPORTS:

Revenue – Still have past dues but credit card seems to be helping.

Financial – Shawna reported \$57,312.42 + 48,247.93 totaling 105,560.35. MMI - \$338,134.94 and MMII - \$431,338.01. Move \$75,000 to MMI and move \$12,000 to MMII.

Operations – Water demand should start dropping off. Chlorine been going through to ensure levels are accurate. Lead and Cooper, well 3 drilling adjusted the sampling to 6 months. Need to complete in September and possibly do in 6 months. Need to still do 20 sites. Well 2 went down in August due to electric. Got back in couple days, was able to supply steady pressure with well 3 as back up. Booster pump one motor went down, found replacement on order. Flow meter running a little more due to school back. One seal on outer side disintegrated. Got new one and got pump back up and running.

Generator update – bumped bids back to allow bidders time due to busy times. September 23rd at 4 pm deadline. After bids received have 60 days to act.

Emails – Unable to get into Exchange. Ron will reset passwords and will investigate.

Hooking up to hydrant – noticed POA hooking up to hydrant. Found out it was due to storm drains. Will check if there was notification and if they had backflow. Should have backflow.

Maintenance- Eddie will arrange winterizing irrigation. Exercising street valves, just open and close to ensuring working order.

There being no further business, Dave asked that the meeting be adjourned at 7:30 P.M. Andrew seconded. All in favor. Meeting ended approx. 7:30 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY: Shanna Verde

Board Member

WITNESS: Andrew

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, OCTOBER 20, 2016 7:00 P.M.

The meeting was called to order at 6:59 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Jared Kamp, Brandon Hoagland, Andrew Huggins and Shawna Verdi

ABSENT:

GUESTS: Christine Clarkson, Marty Gagnon, Ron Edwards and Cliff Wrobetz

CITIZENS COMMENTS/REQUESTS: None

CONSENT AGENDA: Dave made motion to accept minutes and claims for September. Brandon seconded the motion. Motion passed. This motion also included paying the September claims (see list).

REPORTS:

Revenue – Provided Handout. Ron will work on credit card system to finalize. Received ACH form from bank, will post online to be available for usage.

Financial – Shawna reported \$56,058.71 plus \$46,214.42 to equal \$102,273.13. MMI - \$413,165.12 and MMII - \$443,375.82. Move \$40,000 to MMI and move \$12,000 to MMII.

Operations – Reset passwords for email, should be able to access email. Water production dropping due to season. Well 2 running all the water and pump 2 running all as well. No Difference in pressure or supply. Lead and Cooper results came back ok. Graph provided in handout. Lift Station One had a pump seal fail alarm activate. Will try and figure out options. If not able to fix, will need to pull pump. Clay from Williams Plumbing picked up hose, will need to get another suction hose.

Generator update – Provided handout. Reviewed bids and discussed need vs budget.

Dave made motion to accept total unit price bid of \$295,603 from Neeley Electric minus \$8,000 for awarding all 3 parts. Authorize engineer to give notice to award and notice to proceed. Seconded by Jared. Motion passed.

Shawna authorized Dave Keeney to sign both forms, notice to award and notice to proceed.

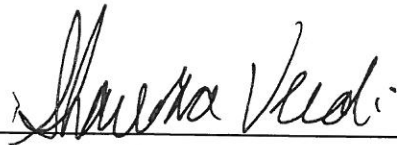
Business Hub Loop – Put documents together for Steve Keim and have not heard back.
Received a call 2 days ago from architect. Two lot owners are not on board but 9 are on board.
Agreed to extend water and sewer to location. Should not be a cost to District at all.

There being no further business, Dave asked that the meeting be adjourned at 7:45 P.M.
Brandon seconded. All in favor. Meeting ended approx. 7:45 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY:



Board Member

WITNESS:



RIVER ROCK COUNTY WATER & SEWER DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
November 17, 2016

The meeting was called to order at 7:05 P.M.

PRESENT: Dave Keeney, Shawna Verdi, Brandon Hoagland, Jared Kamp
ABSENT: Andrew Huggins
GUESTS: Christine Clarkson, Cliff Wrobetz, Ron Edwards, Marty Gagnon, Eddie Muniz

CITIZENS COMMENTS/REQUESTS:

None

CONSENT AGENDA:

Jared made a motion to approve the minutes as presented. Seconded by Brandon. All in favor.

REPORTS:

Revenue - Christine Clarkson presented the revenue summary. She noted that the revenue is down due to irrigation being off. Credit card payments keep coming in and are helping with the 10 day payments.

Maintenance – The POA has been putting in storm drains. They hit a service line on WRR so Eddie marked where the service lines are. They fixed it but the POA should contact us if they're going to be digging.

Financial - Shawna Verdi reported \$242,151.57 in checking, \$138,122.70 in MM I, and \$419,302.46 in MM II. Transfer \$12 k to MMII and \$50K to MMI

Operations – Ron presented his report.

Well 1 is handling the majority of the demand.

Dean has the part to fix BP1 and will try to get to it next week at which time BP1 will run a good part of the day with BP2 sharing the load.

The DMR samples were taken and all 4 well numbers look good.

We got the replacement seal for the pump at LS1. Ron asked Eddie to check with AWWS and see if they can replace it.

There was a bad flood at LS1 causing the pumps to shut down. A new float is here and AWWS will get it installed.


The privacy policy for the online bill payments was updated on the web site so we should be able to get the funds released shortly.

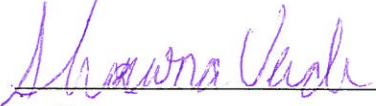
Marty - Marty gave an update on the Business Loop project. Steve Klein contacted M & M on the RID. M & M developed an RID for them and are supposed to have a meeting with the 11 other lot owners to discuss. Marty believes that the lot owners there would probably want a commitment from the District to “entertain” allowing water and sewer hook ups. He also believes they should give us an idea of what sort of water & sewer capacity they're anticipating and bring a formal proposal to the District. M & M will be meeting with them the week after Thanksgiving and will have a better feel of the group after this meeting.

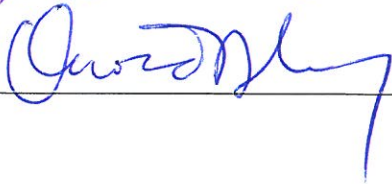
Election – As one member of the Board is not present, recommended putting the election on the agenda for December.

There being no further District business, Dave made a motion to adjourn. All in favor.
Meeting ended at 7:45 P.M.

Respectfully submitted,


Christine Clarkson, Acting Sec'y

ATTESTED BY:  _____

WITNESS:  _____

RIVER ROCK COUNTY WATER & SEWER DISTRICT

BOARD OF DIRECTORS MEETING

THURSDAY, DECEMBER 15, 2016 7:00 P.M.

The meeting was called to order at 7:00 P.M. by Shawna Verdi.

PRESENT: Dave Keeney, Jared Kamp, Brandon Hoagland, Andrew Huggins and Shawna Verdi

ABSENT:

GUESTS: Christine Clarkson, Susan Swimley, Cliff Wrobetz

CITIZENS COMMENTS/REQUESTS: None

CONSENT AGENDA: Dave made motion to accept minutes and claims for November. Jared seconded the motion. Motion passed. This motion also included paying the November claims (see list).

REPORTS:

Susan – Provided summary of charges, there is one open claim. Santiglia one – one part left to be served with county violating open meeting act. If served then possibly getting filing fees back. Board must decide whether to serve document or not. Board decided to drop the claim against the county.

Revenue – Credit card company released money. Should receive more payments before end of the month. Looking good financially with Bond payment coming up.

Financial – Shawna reported \$90,782.71 plus \$49,617 to equal \$104,489.71. MMI - \$503,235.25 and MMII - \$467,448.35. Move \$70,000 to MMI and move \$12,000 to MMII.

Operations – Booster pump shut down, residents were out of water. Worked to return water as fast as possible.

Bond Payment – Dave and Jared will go week after Christmas to make payment at bank. The bond payment is \$346,365.

Elections – Dave made motion for Shawna to be president. Jared seconded. No other nominations, motion passed.

Jared made motion for Dave to be VP. Andrew seconded. No other nominations, motion passed.

Dave nominated Brandon to be Sargent of Arms. Jared seconded. No other nominations, motion passed.

Any time a line is hit, someone should video for proof of any damage.

No update on business loop.

There being no further business, Dave asked that the meeting be adjourned at 7:30 P.M. Jared seconded. All in favor. Meeting ended approx. 7:30 P.M.

Respectfully submitted,

Andrea Calkins, Scty

ATTESTED BY:

Shawna Leach

Board Member

WITNESS:

Andrew